



Agenda Posted: 07/15/2014
Amended Agenda Posted: 7/21/14

CANNON BUILDING
861 SILVER LAKE BLVD., SUITE 203
DOVER, DELAWARE 19904-2467

STATE OF DELAWARE
BOARD OF FUNERAL SERVICES

TELEPHONE: (302) 744-4500
FAX: (302) 739-2711
WEBSITE: DPR.DELAWARE.GOV
EMAIL: customerservice.dpr@state.de.us

PUBLIC MEETING NOTICE:	Delaware Board of Funeral Services
DATE AND TIME:	Tuesday, July 22, 2014 at 10:00 a.m.
PLACE:	861 Silver Lake Boulevard, Dover, Delaware Conference Room B , second floor of the Cannon Building

AMENDED AGENDA
(Amended items are indicated by an asterisk*)

- 1.0 **CALL TO ORDER**
- 2.0 **REVIEW AND APPROVAL OF MINUTES**
 - 2.1 May 27, 2014
- 3.0 **UNFINISHED BUSINESS**
 - 3.1 Rules and Regulations
 - 3.2.1 Elimination of Embalming Room Requirement for Firms with Multiple Locations -- continued
- 4.0 **NEW BUSINESS**
 - 4.1 RATIFICATION OF LICENSURE – None
 - 4.2 REVIEW OF RESIDENT INTERN REPORTS
 - 4.2.1 Joshua Schoenberg*
 - 4.2.1.1 3rd Quarterly Progress Report
 - 4.2.1.2 9 Embalming Reports
 - 4.3 REVIEW OF APPLICATIONS FOR LICENSURE
 - 4.3.1 Edward Conway, Funeral Director – submitted requested documents
 - 4.3.2 Spencer Groff, Funeral Director – exam results
 - 4.3.3 David Bradley – Funeral Director by Reciprocity (Pennsylvania)
 - 4.3.4 McPherson Embalming & Funeral Service Inc. – Funeral Establishment Permit
 - 4.3.5 Scott Clemens, Funeral Director*
 - 4.4 REVIEW OF APPLICATIONS FOR CONTINUING EDUCATION APPROVAL
 - 4.4.1 The Dodge Institute for Advanced Mortuary Studies, November 13 – 14, 2014
 - 4.4.1.1 Embalming – The Challenges & The Rewards, Requesting 9 CEUs
 - 4.4.2 National Funeral Directors & Morticians Association, Inc., August 2 – 7, 2014
 - 4.4.2.1 Tour of Pierce Chemicals Plant, Requesting 2 CEUs
 - 4.4.2.2 Convictions vs Feelings: Caring for the Dead, Requesting 1.5 CEUs
 - 4.4.2.3 NFDMA & IFDA of Texas Public Day, Requesting 2 CEUs
 - 4.4.2.4 New Members & Convention Orientation, Requesting 1 CEU
 - 4.4.2.5 Getting The Most Out of Your Printer, Requesting 1 CEU
 - 4.4.2.6 The Dawn of a New Day, Requesting 2 CEUs
 - 4.4.2.7 Change & Transformation Part II, Requesting 1.5 CEUs
 - 4.4.2.8 Funeral Home Owners & Managers Master Class 2014, Requesting 1 CEU
 - 4.4.2.9 Sexual Harassment In The Funeral Service Industry...It Can Happen To You,

Requesting 2 CEUs

- 4.4.3.0 Owner's Round Table: Best Kept Secrets for Funeral Director's Success, Requesting 1 CEU
- 4.4.3.1 Nine Things Every Funeral Home Must Know, Requesting 1 CEU
- 4.4.3.2 Knowledge Is Power: Dispelling Myths & Creating Alignment with Today's Consumers, Requesting 1.5 CEUs
- 4.4.3.3 Exhibit Hall Education & History Museum, Requesting 2 CEUs
- 4.4.3.4 "How Will You Be Remembered? Theory and Application to Understanding Today's Consumer," Requesting 1 CEU
- 4.4.3.5 Publicizing Your Personal Brand And Staying in Demand, Requesting 1 CEU
- 4.4.3.6 And When You Look At The Water You Will Always See Me...Burials At Sea, Requesting 1 CEU
- 4.4.3.7 Strengthening Hospice Relationships for Better Service to Families, Requesting 1 CEU
- 4.4.3.8 Making Funeral Arrangements in a Wrongful Death Case: A Professional Compassionate Approach to Advising a Family Before Arrangements are Complete, Requesting 1 CEU
- 4.4.3.9 Mortuary Student Day, Requesting 2 CEUs
- 4.4.4.0 A Good Goodbye: Funeral Planning For Those Who Don't Plan To Die, Requesting 1 CEU
- 4.4.4.1 Understanding Obituary Piracy & How To Regain Control of Your Online Obituaries, Requesting 1 CEU
- 4.4.4.2 Embalming Bariatric & Edema Cases, Requesting 1.5 CEUs

5.0 COMPLAINT UPDATES AND CONSENT AGREEMENTS

5.1 COMPLAINT UPDATES

- 5.1.1 #27-03-14 (not assigned) New Complaint
- 5.1.2 #27-04-14 (not assigned) New Complaint

5.2 HEARING OFFICER RECOMMENDATIONS - None

5.3 CONSENT AGREEMENTS – None

6.0 CORRESPONDENCE

7.0 JOINT SUNSET REVIEW PROCESS

- 7.1 Board of Funeral Directors – 2014 Recommendations for Legislation

8.0 OTHER BUSINESS BEFORE THE BOARD (FOR DISCUSSION ONLY)

- 8.1 Maryland State Board of Funeral Directors

9.0 PUBLIC COMMENT

- 10.0 **NEXT MEETING** – Wednesday, September 30, 2014 at 10:00 a.m., Second Floor Conference Room B of the Cannon Building located at 861 Silver Lake Boulevard, Dover, DE 19904

11.0 ADJOURNMENT

Please Take Note: To assure consideration of an application at a meeting, the Board office must receive all of these items no later than 4:30 p.m. ten full working days before the meeting date (excluding weekends and State holidays):

- Completed, signed and notarized application form,
- Fee payment, and
- All required documentation.

A final amended agenda will be published to reflect any items received after the original agenda is posted.

Unforeseen circumstances may result in a meeting being cancelled due to a lack of quorum.

Pursuant to 29 Delaware Code, Section 10004(e)(2), the Board shall pre-announce or pre-publish all Executive Sessions; however, such agenda shall be subject to change to include additional items including Executive Sessions which arise at the time of the body's meeting.

BOARD MEMBERS: PLEASE CALL THE BOARD OFFICE AT 302-744-4500 OR EMAIL customerservice.dpr@state.de.us IMMEDIATELY IF YOU CANNOT ATTEND THE MEETING. THANK YOU.